

# FORMAL INVESTIGATION PROCESS



## FILE A REPORT & MAKE A REQUEST

Making a report is the first step in the process. Complainants can then request an investigation.



#### **REPORT IS REVIEWED**

The Title IX Coordinator will review the report and assign an investigator. Both the complainant and the respondent will be contacted individually to discuss next steps.







### **COLLECTION OF EVIDENCE**

Evidence will be collected and analyzed, including but not limited to statements, social media posts, text messages, and police reports (if available).



#### **INTERVIEWS**

The Title IX investigator will meet individually with the complainant, respondent, and witnesses to gather information.







#### **FINDING**

The investigator will determine if the evidence meets the preponderance standard, which means the incident was more likely than not to have occurred.



#### **NOTIFICATION OF OUTCOME**

Both parties will be notified simultaneously of the outcome of the investigation. If the preponderance standard is met, the case will be referred to the Honor Code Office for sanctions.



For more information, visit titleix.byu.edu/faq-investigations



#### **INTERIM MEASURES**

During the investigation, interim measures may be provided, which may include changes to academic, living, and working situations or other protective measures



The Title IX Office is available for support, questions, and resources for all parties involved during and after the investigation.

