

INFORMAL RESOLUTION PROCESS



FILE A REPORT & MAKE A REQUEST

Making a report is the first step in the process. Complainants can then request an informal resolution to the report.



REPORT IS REVIEWED

The Title IX Coordinator will review the report and assign an investigator. Both the complainant and the respondent will be contacted individually to discuss next steps.



MEETINGS

The Title IX investigator will meet separately with the complainant and respondent to gather information.



AGREEMENT

Both parties must agree to the informal resolution and its terms in order to proceed.



EDUCATIONAL CONVERSATION

The investigator will meet with the respondent to ensure understanding of the reported behavior and discuss skills and resources to address the behavior.



NOTIFICATION OF OUTCOME

Both parties will be notified simultaneously of the agreement that has been reached and the case will be closed.



SUPPORT

The Title IX Office is available for support, questions, and resources for both parties during and after the informal resolution process.



For more information, visit
titleix.byu.edu/faq-investigations

INTERIM MEASURES

During the investigation, interim measures may be provided, which may include changes to academic, living, and working situations or other protective measures